

Disclaimer: This Planner contains references to information contained within Board Policies and other documents pertaining to the rules and regulations of the Washoe County School District. The District reserves the right to revise any of these documents during the course of the school year. For the current version of any of these documents, please check the District's website at www.washoeschools.net/Page/2903.

From the Principal, Mr. Kris Hackbusch

Welcome to Reno High School! We are very excited to have you as part of our Huskie family. The Reno High School tradition is one of academic excellence. Along your journey to college and career readiness, we hope you take advantage and enjoy participating in the many activities available on our campus. Keeping your academic goals at the forefront, we encourage you to participate in those extracurricular activities that are of interest to you.

This student planner serves 2 important functions. First, it is designed to provide you and your parent(s) or guardian(s) with essential information that can make your years at Reno High School a positive experience. The second purpose of this planner is to provide you a calendar to write down homework, upcoming assignments/projects and activities. Your student planner will help you stay organized!

The purpose of this planner is NOT to eliminate personal contact between home and school. We invite you to contact school personnel whenever questions or concerns arise.

Again, welcome. We are confident that the long tradition of excellence in the classroom and extracurricular activities will continue. We encourage each of you to make the most of your time at Reno High School by exhibiting RESPECT, HONOR and STRENGTH in everything you do.

Sincerely,

Kris Hackbusch
Principal

RENO HIGH SCHOOL

OUR VISION

RHS will foster kind, hardworking, and humble scholars who possess the skills and knowledge to reach their dreams

OUR MISSION

Instill Respect-Honor-Strength in every student, every day to empower positive contributors to the global society

OUR OBJECTIVES

- Increase core credit attainment for all 9th and 10th grade students.
- Continue efforts to increase school-wide daily attendance to at least 90%.
- Provide more equitable opportunities for standardized test preparation for all students

OUR BELIEFS

Respecting our relationships and personal diversity with a whole student approach to learning

Honoring our rich pride and tradition of excellence in academics, activities, athletics, and innovative educational pathways

Strengthening our grit and perseverance to achieve a growth mindset for all

The Reno High School community *is built on the principles* of Respect, Honor, and Strength

Knowing that Respect, Honor, and Strength are the keys to my success, I hereby pledge the following:

Respect-

To show respect for others and myself, I will:

- care for the building and the environment,
- be considerate to all people I see each day,
- be kind and helpful to those in need,
- avoid behaviors that would put me or others in danger,
- and because I respect myself, I will do all of this always- even when no one is watching.

Honor-

To maintain the values and traditions of the Reno High School community, I will:

- be honest in all my behavior,
- avoid the temptations of lying, cheating, stealing, and putting others down,
- guard against allowing others to lie, cheat, steal, or harm others,
- be proud of who I am, who my friends are, and what we do-even when nobody is watching,
- welcome, embrace, and teach underclassmen about being honorable because they will soon uphold the traditions of Reno High School, and I want them to carry on our honorable reputation.

Strength-

To show personal strength in my daily life, I will:

- accept and appreciate the diversity of my classmates and learn from people's differences,
- support academic integrity at all times,
- seek opportunities to become involved with a positive activity or organization,
- improve my understanding of the world by using my education to prepare myself for my future,
- keep on trying, even when things are difficult,
- do what is right, even when nobody can see it, and even if others are not choosing the same path.

As a member of the Reno High School community, I hereby promise to abide by these principles of behavior in the coming school year.

Student Name _____

Student Signature _____

Date ____/____/____

Reno High Info

How you can get connected!

- Reno High Website
<http://www.rhshuskies.com/>
- Reno High Newsletter
- The Mirror
- Cafeteria windows
- Senior Bulletin
- Twitter handles
- Leadership: Twitter/Facebook
- Remind 101
- Connect Ed.
- Student Handbook

Reno High Administrative Team Duties and Responsibilities 2020-2021

Kris Hackbusch - Principal

12 th Grade Monitoring	LEA
Athletics Lead Administrator	Master Schedule Committee
Budget	New Construction/Landscape Projects
Department Leader Meetings	Newsletter/Calendar
Digital Learning Committee	Professional Development
District/State Reporting	School Performance Plan
Family Engagement/Booster Club/Liaison	SLO Lead Administrator
Grants	Special Education Co-Leader
Hiring	Teacher and Staff Evaluations
Huskie Harvest Fundraiser	

Crystal Edwards - Assistant Principal

12 th Grade Monitoring	Graduation
504's – 9 th and 10 th Grade Students	Honor Society
ACT Testing	Huskie Harvest
Buildings and Grounds/Facility Use	Keys
Campus Supervision	LEA
Course Catalogue	Master Schedule/Curriculum – Lead
Department Leader Meetings	Parent Night
Distance Learning Committee	Registration
Dual Credit/Project Lead the Way	Teacher and Staff Evaluations
Frosh Day Lead	

Teri Salgado - Assistant Principal

11 th Grade Monitoring	LEA
504's – 11 th and 12 th Grade Students	Master Schedule Committee
Activities Co-Lead Administrator	Progressive Discipline Plan
Bully Reports	Safety Committee
Campus Supervision	SLO Review Team
CTE Support Liaison	Special Education Lead Administrator
Discipline Lead Administrator	Teacher and Staff Evaluations
Distance Learning – Technology Lead	Testing Lead Administrator
JAG Support Administrator	TMCC Theater Dual Credit Liaison

Mitch Chubb - Assistant Principal

10 th Grade Monitoring	Minor Discipline Support
Attendance Lead Administrator	MTSS Committee Chair
Campus Supervision	Safety Committee Chair/Drills
Code Blue Team Leader	Senior BBQ
Count Day	SLO Review Team
Emergency Management Planning	Student Activities/Leadership-Lead
Employee Handbook	Student Planner
LEA	Teacher and Staff Evaluations

Krista Kruger - Dean of Students

9 th Grade Monitoring	Frosh Day Co-Lead
Athletics Co-Lead Administrator	LEA
Bully Investigations/Reports	Master Schedule Committee
Campus Supervision	MTSS Committee
Comps/Subs	PBIS Chair
Dean's List	Safety Committee/Emergency Management
Discipline Referrals	SLO Review Team
Freshman Seminar/SEL Cohort Chair	Survey Distribution
Freshman Seminar Mentor Training	Testing Support

ACADEMIC INTEGRITY

(Reno High School Academic Honesty Policy)

Reno High School students should complete their own work and be evaluated based upon that work. They should avoid academic dishonesty in all its forms, including plagiarism and cheating.

Plagiarism: Plagiarism is taking ideas and writings from another and offering them as one's own without giving proper acknowledgment. In some cases, plagiarism may also involve violations of the copyright law. It may include but is not limited to the following:

- Direct Plagiarism – copying verbatim an original source without acknowledging the source
- Paraphrased Plagiarism – paraphrasing without acknowledging another's ideas
- Plagiarism Mosaic – borrowing words, ideas, or data from an original source and blending this original material with one's own without acknowledging the source
- Insufficient Acknowledgement – not giving full attribution to one's source.

Cheating: Cheating is a form of academic dishonesty in which a student attempts to give the appearance of a level of knowledge or skill that the student has not obtained. The following are examples of cheating:

- Copying from others during an examination
- Communicating exam answers or questions during or AFTER an examination
- Helping or aiding others in the cheating process
- Offering another person's work as one's own
- Sharing answers for a take-home exam or assignment unless specifically authorized by the teacher
- Using unauthorized materials, prepared answers, hidden notes, or information concealed in a book or elsewhere during an examination
- Using unauthorized electronic devices during a test
- Allowing others to do the research or writing for an assigned paper (including use of the services of a commercial term-paper company).
- Falsifying data or lab results
- Taking credit for group work when one has contributed very little

What are the consequences? Students who engage in plagiarism or cheating are subject to punishment, which can include, but is not limited to the following:

- No credit for the assignment or test in which plagiarism or cheating occurred
- Possible removal from membership in Honor Society
- Lowering of citizenship grade
- Removal from the course
- Suspension

Disciplinary action for plagiarism or cheating is initially at the discretion of the classroom teacher with possible consultation with the school administration. Decisions will be based on the individual teacher's policy and the severity of the incident of plagiarism or cheating. The school administration may impose additional consequences if conditions so warrant.

I have read, understand, and agreed to abide by **Reno High's Academic Honesty Policy.**

Student's Name (Printed) _____

Student's signature and date _____

I have read and understand Reno High's Honesty Policy.

Parent's signature and date _____

ACADEMIC GRADING

The basic grading system, grades nine through twelve, will incorporate the letter designation A, B, C, D, F, and (I). For the purpose of computing grade point average, the letter grades will be transposed to the standard 4.0 scale: A = 4.0; B = 3.0; C = 2.0; D = 1.0 and F = 0.

Reports notifying parents of the student's progress in school are issued quarterly to each student who has been enrolled four or more weeks during the grading period. The responsibility for determining the grade rests with the classroom teacher. All grade reporting will be done on approved forms. The report will be distributed on the Friday following the close of the grading period.

The grade issued at the end of each semester reflects the student's work for the **entire semester** and is **not** an average of two nine-week grades. The semester grade, along with the credit earned, will be posted to the student's permanent record at the end of each semester. Credit will be awarded to a student who has been in attendance until the end of the semester, completed required work successfully, and taken the final examination.

ACCIDENTS AND ILLNESS

Students who become ill / injured during the school day must report to the clinic so that their parent(s)/guardian(s) can be notified, and a street pass issued. No student should simply leave campus and go home due to illness.

ADVERTISING

The Assistant Principal/Student Activities must approve all advertising and campaign posters displayed in the school. This includes posters, announcements, signs, bulletin board displays, or any form of advertising promoting an in-school or out-of-school organization.

ASSEMBLIES

These are the procedures to be followed for assemblies:

- Students will be called to the gym at the end of their third-period classes.
- Students are to leave backpacks/books in their third period classrooms prior to passing to the assembly/gym.
- Teachers are to lock classroom doors.
- Teachers and students are requested to move quickly to the assembly/gym.
- No food or drink is to be brought into the assembly/gym.
- At the end of the assembly, students will return to their third period classrooms to retrieve backpacks/books and proceed immediately to their fourth-period classrooms.
- Attendance at assemblies is mandatory.

ATHLETICS CALENDAR

Students and parent(s) / guardian(s) can view all of the athletic schedules and many of the activities on the Reno High School Master Calendar on the Reno High School web site: <http://www.rhshuskies.com/> - Activities/Calendar. **Please be aware that schedules are subject to change, these calendars are for general reference only.**

ATHLETIC ELIGIBILITY

Eligibility procedures are currently listed and available in the Washoe County School District athletic packets. Packets are available in the assistant principal/athletic office.

ATTENDANCE POLICIES AND PROCEDURES

Attendance Mandate:

- NRS 392.122 establishes that minimum attendance is required for promotion to the next grade.
- WCSD Board Policy 5400, according to federal guidance, states students must not be absent 10% or more of school days or they will be considered chronically absent and are at risk of failure of the course.
- Chronically absent students include students who are absent for any reason (e.g., illness, doctor's appointments, suspension, the need to care for a family member), regardless of whether absences are excused or unexcused.

Attendance Policy for Hybrid Learning:

Definitions

- Hybrid Learning: Student is attending in person classes as well as participating in class through distance learning.
 - Present: Student is in attendance on an in person learning day or is participating in an online class session, an online assignment, an online discussion, or completes an assignment which is returned to the teacher or has a conversation with the teacher electronically or otherwise about progress in the course.
 - Absent: Student is not in attendance on an in person learning day or does not communicate with the teacher electronically or otherwise (through the attendance link in Teams) during a distance learning day by no later than 2:30 pm for each class.
- Distance Learning: Student is attending school by participating in courses from home. Edgenuity courses will be assigned to distance learning students. This program allows a student to work at their own pace.
 - Present: Student is in attendance if the student is participating in an online class session, an online assignment, an online discussion, or communication made with Edgenuity teacher.
 - Absent: Student does not communicate with the Edgenuity teacher electronically or otherwise during a distance learning day.

Student Responsibilities:

- **If you are sick, please stay home from school.**
- It is the student's responsibility to attend each class, the whole school day, every day and on time.
- It is the student's responsibility to check the Infinite Campus (IC) Portal to make sure the student's attendance is accurate.
- A student who is late arriving to school must check in at the office before reporting to class.
- A student who leaves school early must check out at the office before leaving the school grounds.
- Students who miss 10% or more of the total number of class periods during a semester for each course will be chronically absent. Chronic absenteeism rules are set by State and Federal guidelines.
- No student will fail a course based solely on attendance. However, students who fail a course because of missing work or lack of understanding of concepts due to days of school missed may not earn credit for the course.
- If the student must miss an entire class period for any reason, it is the student's responsibility to see that a written/verbal excuse is provided to the school by the student's parent or guardian, prior to, during, or within three days of an absence. Failure to do so within three days of the student's return to school will result in the absence being coded as Unverified (AUK) and will count against the student's chronic absenteeism.
- If a student is late to class, the missed instruction will be coded as T (Unexcused Missed Instruction). It is the student's responsibility to provide the teacher with documentation. Students who are continually late to school or leave early cannot be considered full time students and are not only subject to disciplinary action for tardiness but may be withdrawn from school.
- It is the student's responsibility to request make-up work which could be missed, exams, quizzes, or concepts learned on the day of absence. These activities or concepts must be requested **ON THE DAY** the student misses any part of the class or **ON THE DAY** the student returns to class after absence. It is the student's responsibility to abide by the teacher's procedures on how to request this work. The student has a limited number of days in which to return the make-up work (number of days absent plus one, starting the day the work was provided by the teacher).
- Each student should communicate regularly with the teacher(s) and parent/guardian regarding concerns about the student's attendance record.
- **The Health Department Excluded (HDE)** code must not have consequences attached to the attendance, however the student must keep up with the coursework. HDE does count toward chronic absenteeism.

- **The Health Department Excluded Distance Learning (HDED)** code is used when a school has been notified by Washoe County Health Department or Washoe County School District that a student is excluded from school but is able to work on Distance Learning for the length of the exclusion. Students are to attend Distance Learning daily and complete work assigned. If a student is unable to work due to health reasons or the student choose not to work or communicate with the teacher, the student will be marked HDE. The HDED code does not count toward chronic absenteeism.

Parent/Guardian Responsibilities:

- **If your student(s) is sick, please keep your student(s) home from school.**
- It is the parent/guardian responsibility to assure their student(s) attends the whole school day, every day and on time.
- Parent/guardian must call or email the school each day their student(s) is absent to acknowledge the student's absence on that day to ensure the child's safety.
- Students will not fail a course just because of attendance. However, students who miss 10% or more of class periods for any course that meets in a semester will be chronically absent in that course(s).
 - Students who miss school and miss the teacher's instruction may fall behind.
 - Consequences for missing learning of academic standards. Students who are failing a course due to missed instruction may fail the course.
- If a student must miss class for any reason, it is the parent/guardian's responsibility to see that a written/verbal excuse, explaining the cause of the absence, is provided to the school's attendance staff prior to, during, or within three days after an absence. Failure to do so with three days of the student's return to school will result in the absence being coded as Unverified (AUK). Excuses provided after the three days will main coded AUK. All absences will count against the student's chronic absenteeism. This is a federal and state requirement.
- When students ask for make-up work or concepts missed, teachers will provide make-up work or concepts missed for students who miss school. Teachers must provide missed make-up work or concepts missed to the student within two days of the student's return to class.
 - Students will have the number of days absent plus one to make-up missing work or concepts missed beginning on the day the teacher provides the missed assignments to the student.
 - Teachers code assignments in the grade book as Missing. When parents look in the parent portal, they can tell that students have made-up work because the Missing code has been removed.
- It is the responsibility of the parent/guardian to monitor their student's attendance for accuracy by using the Infinite Campus Parent Portal and to notify the school should inaccuracies be found.
- Parent/guardian should make every reasonable effort to schedule medical appointments, legal appointments, vacations, tutoring, and other activities for times outside the student's school day/calendar. Students who excessively miss instruction (10 times or more) or are excessively tardy (10 times or more) may be withdrawn due to their part time enrollment.
- **The Health Department Excluded (HDE)** code must not have consequences attached to the absence, however the student must keep up with the coursework. HDE does count toward chronic absenteeism.
- **The Health Department Excluded Distance Learning (HDED)** code is used when a school has been notified by Washoe County Health Department or Washoe County School District that a student is excluded from school but is able to work on Distance Learning for the length of the exclusion. Students are to attend Distance Learning daily and complete work assigned. If a student is unable to work due to health reasons or the student choose not to work or communicate with the teacher, the student will be marked HDE. The HDED code does not count toward chronic absenteeism.
- Parents must call their students in when they are going to be absent to let the school know. This is an important part of the family-school communication partnership. The school needs to know why students are not at school so that they can work with families to support and provide solutions to families to prevent students from being chronically absent and to make sure that students keep up with their classes.
- A parent/guardian must provide advanced written notification to the school of the student's absence to be considered pre-arranged. A minimum of two days in advance is required for the absence to be pre-arranged and a week in advance, if the absence is for 3 or more days.
 - Pre-Arranged absences will be coded **Domestic (DOM)**. **This absence code will count against the student's chronic absenteeism.**
- It is the responsibility of the parent/guardian to communicate regularly with the student and the student's teacher(s) regarding attendance issues/concerns and to attend conferences relating to lack of academic progress related to attendance when requested by the school.

- **Maintain accurate contact information:** update phone numbers, email/address, home address, emergency contact or any new information with 2 school days of changes to the school office.

CANINE SNIFFS

The District may conduct random canine sniffs of school hallways, lockers, classrooms, buildings, parking lots, and other school property through the use of a canine unit. A canine unit consists of a qualified handler, and a dog specially trained to detect illegal or prohibited substances, weapons, or bombs.

If a teacher, administrator, other school official, employee, school police, or security personnel, have a reasonable suspicion to believe that an individual may have in his/her/their possession a weapon or a controlled substance or material which is prohibited by law or District rules, procedures and policies, the District may conduct canine sniffs of such individual's vehicle(s) and/or personal effects.

Washoe County School District has a "zero-tolerance" attitude regarding illegal drugs and related paraphernalia being brought into any school. We will have drug-detecting dogs on campus during the school day on several different occasions throughout the school year. We want a drug-free student body and a drug-free campus.

CITIZENSHIP

A part of education is having each student take responsibility for his/her own actions. Each teacher is, therefore, responsible for making an evaluation of the student's deportment and for recording the results of that evaluation on the report card. There shall be no penalty assessed in the academic grade for items associated with citizenship. The citizenship grade shall be placed on the permanent record.

The citizenship grade for the semester includes all citizenship marks given during the entire semester. As with the academic grade, there is no averaging the first nine (9) weeks with the second nine (9) weeks. It is suggested that the citizenship grade indicate a positive improvement on the student's part, if his/her behavior warrants it. Teachers are encouraged to contact parent(s)/guardian(s) when they feel the citizenship grade is dropping.

Citizenship and behavior off campus reflect upon all Reno High School students. Students who jaywalk or who litter or who use profane or abusive language toward citizens create a negative community image of all Reno High School students. We need the continued best behavior of **all** Reno High School students--on and off our campus--to convey the positive and best impression of our student body.

CLINIC PROCEDURES

All students will be required to obtain a written TIMED and DATED pass before they will be admitted to the clinic, unless the complaint or ailment is an emergency. Students are not to arrive at the clinic during passing. Clinic staff must obtain parent(s)/guardian(s) permission before a student can go home ill. The parent(s)/guardian(s) may be required to pick up the student in the clinic. **All prescription medications to be taken at school must be on record with the nurse or clinical aide.** Emergency contact cards must be filled out yearly so that parent(s)/guardian(s) can be reached quickly in case of an emergency situation requiring hospitalization or other medical treatment.

CONFERENCES WITH TEACHERS

Each teacher has a regular conference period. Parent(s)/guardian(s) who desire a conference with a teacher should call the high school office and request that the teacher call back and arrange a time for the conference. Emailing teachers is an effective means of communication. Email addresses are listed on the Reno High School website.

All visitors and parent(s)/guardian(s) must come to the high school office before going to talk with a teacher. Classes must not be interrupted for conferences between teachers and parent(s)/guardian(s) unless prior arrangements have been made.

CONFLICTS IN ACTIVITIES SCHEDULES

There are times when one student may simultaneously participate in several activities **or** in an organized sport and an activity. Although every effort is made to schedule practices and/or events so that students may participate in the maximum, conflicts will occasionally arise. Students should use these guidelines as they make decisions about such conflicts:

- When a practice/rehearsal and an EVENT are scheduled simultaneously, the EVENT takes precedence.
- When two practices or rehearsals are scheduled simultaneously, the student may select the one that he/she will attend. He/she must provide the advisor of both activities with at least 48 hours' notice about his/her intentions.
- If two EVENTS are scheduled simultaneously, the student is advised to make a decision based upon the activity to which he/she first made a commitment. That activity should take precedence.
- In the case of a disagreement among parties concerned, the matter will be resolved by the Assistant Principal/Student Activities.

DANCES

Several dances have been scheduled by the Assistant Principal/Student Activities. Reno HS students NOT in good standing in the areas of attendance, discipline and/or academics may be excluded from any of the scheduled dances. Formal and semi-formal dances, such as the junior/senior prom, are allowed to be scheduled off-campus. All other dances will be scheduled in the school cafeteria, gym or outside in the quad. Once a student leaves the dance, he/she **will not** be readmitted. All dancing must be appropriate for a school event. **Any style of dance that is similar to “freaking” or “grinding” will not be allowed.** Any infraction of the aforementioned rules will result in removal from the dance and/or disciplinary action.

Tickets for entry to a dance are sometimes pre-sold. Tickets will also be available at the door.

Tickets for Prom **are not** be sold at the door. Students must purchase Prom tickets ahead of time.

No hats or sunglasses allowed at dances.

Students are required to show their Student ID cards for dance entry.

The doors to the dance and sales of tickets will close no later than 1 hour after the start time depending on when the dance begins. After that time, no students will be allowed to enter the dance.

Dance Guidelines:

- Guest pass for formal dances (Junior/Senior Prom) only - When bringing a guest who is not a Reno High School student, your student must stop by the assistant principal's office for a guest-pass application. It is a good idea to receive approval for the guest pass prior to making arrangements for tickets, apparel purchases, and dinner reservations.
- Background checks - The Assistant Principal/ Student Activities will complete a background check prior to giving approval of a guest. Applications must be submitted to the assistant principal's office no later than three (3) days prior to the dance. **Guests with a single prior violation for substance abuse, violence, or drug use may only attend dances with a parent(s)/guardian(s) chaperone. Guests with more than one violation may not attend any school dances.**
- Parent(s)/guardian(s) signature - Guest pass applications must be complete, including a parent(s)/guardian(s) signature.
- Reno High School rules - All rules and regulations of Reno High School will be enforced for both the student and his/her guest. The goal of these efforts is to ensure your student has an exciting and enjoyable evening at the dance.
- The dances at Reno High School are for students enrolled at Reno High School.
- The Reno High School policy for guest passes will be limited to individuals under the age of 21. Middle school students are not allowed to attend Reno High School dances.

DETENTION

Teachers have the option to refer students to the discipline office through the Reno High School Progressive Discipline Plan. One deterrent the discipline office uses is detention. Detention will be assigned by an Administrator or Dean. Detention may be at lunch or afterschool. Activities during Detention may be school beautification, character education packets or individual homework time in a quiet area. Parents will be notified.

DMV REPORTS

A student under the age of 18 must fill out a DMV application to obtain a student instruction permit or driver's license. The student must meet or be exempt from the Nevada school attendance requirements. A student may also have their student instruction permit and driver's license suspended if they do not meet the Nevada school attendance requirement, if the student is declared as a habitual truant. A DMV application may be picked up at the school or the DMV website. Further details may also be found at the DMV website. Return the completed and application to school's main office. Please allow the school 2-3 days to complete the approval process. Once approved by the administration, this form is then picked up by the student to be taken to the DMV to complete the process.

DRESS CODE

STUDENT DRESS CODE: You can view the entire dress code in the District's Parent Student Handbook at: <https://www.washoeschools.net/Domain/1358>

The primary responsibility for dress rests with students and their families (parent/guardian). However, the District reserves the right to establish and enforce a student dress code with expectations and limitations for students that address what clothing may be worn and how students may wear that clothing. The requirements of the dress code are not intended to silence expressive conduct, but instead, constitute an attempt to maintain a productive, safe, learning environment. Therefore, in order to promote an appropriate academic environment and to provide for your child's safety, students must adhere to the following standards:

- Clothing shall not contain unprotected speech including, but not limited to: obscene, vulgar, or profane language or illustrations; and nothing that promotes illegal activity, including underage drinking, illegal drug use, domestic abuse, gang membership, battery, assault, or other civil or criminal conduct which would violate state or federal law.
- Clothing must cover the body from the chest/breasts to below the buttocks including the midriff.
 - Undergarments shall not be intentionally exposed (e.g., bras, boxer shorts). Nylons/panty hose/tights may be worn as an undergarment under clothing but not alone as pants/bottoms.
 - Shorts, skirts, skorts, and dresses must be an appropriate length, extending to the student's mid-thigh.
 - Pants/bottoms with rips, tears, or mesh are acceptable but shall not reveal or expose a private/intimate part of the body nor cause a safety concern (e.g., a tripping hazard because the hem of the pant leg drags on the floor).
 - Leggings, to include yoga pants, are acceptable worn as pants.
- Head coverings which are neither religious nor medical in nature are not permitted to be worn inside a school building during school hours.
- Proper footwear must be worn at all times and shall not pose a potential health or safety problem.

Responsible Office: Office of School Leadership

PURPOSE

This administrative regulation establishes the student dress code in the schools of the Washoe County School District ("District" or "WCSD") with the intent of providing a safe and healthy learning environment for all students in which the focus is on learning; and to provide students with a clear understanding of the District's expectations with regard to dress.

REGULATION

1. The primary responsibility for dress rests with students and their families (parent/guardian).
2. The District reserves the right to establish and enforce a student dress code with expectations and limitations for students that address what clothing may be worn and how students may wear that clothing. This authority permits school officials to enforce student dress requirements, and request that students change their attire to conform to the District's dress code.

3. The requirements of the dress code are not intended to silence expressive conduct, but instead, constitute an attempt to maintain a productive, safe, learning environment.
4. General Provisions
 - a. The school principal or designated administrator retains the authority and discretion to determine if a student's clothing meets with the provisions of this regulation.
 - b. Exceptions to the dress code shall be considered by the school principal for religious or medical reasons, or for designated free dress days such as spirit days.
 - c. For schools with a site-based student uniform policy (also known as standard student attire), the dress code shall remain in effect but may be adjusted based on allowable clothing options. (See Administrative Regulation 5106, Student Uniforms, for additional information)
 - d. The student dress code shall be in effect on District property, to include on District transportation, when school is in session, and when representing a school or the District as a participant at a District-sanctioned activity.
 - i. With the approval of the principal or designee, school teams/organizations or departments which sponsor off-campus activities may adopt special rules regarding dress and grooming to be followed when the group represents the school.
5. Dress Code
 - a. The dress or grooming of students must not present potential health or safety problems. Clothing should fit so that it does not create a health or safety issue.
 - b. Clothing shall not contain unprotected speech including, but not limited to: obscene, vulgar, or profane language or illustrations; and, nothing that promotes an illegal activity, including underage drinking, illegal drug use (to include marijuana), domestic abuse, gang membership, battery, assault, or any other civil or criminal conduct which would violate state or federal law.
 - c. Clothing must cover the body from the chest/breasts to below the buttocks. This includes all private/intimate parts of the body, to include the midriff.
 - i. Undergarments shall not be intentionally exposed (e.g., bras, boxer shorts).
 - ii. Shorts, skirts, skorts, and dresses must be an appropriate length, extending to the student's mid-thigh.
 - iii. Pants/bottoms with rips, tears, or mesh are acceptable but shall not reveal or expose a private/intimate part of the body nor cause a safety concern (e.g., a tripping hazard because the hem of the pant leg drags on the floor).
 - iv. Nylons/panty hose/tights may be worn as an undergarment under clothing but not alone as pants/bottoms.
 - v. Leggings, to include yoga pants, are acceptable worn as pants.
 - d. Allowable head coverings are those which are worn for medical or religious (e.g. hijab, yarmulke, turban) reasons. Head coverings which are neither religious nor medical in nature are not permitted to be worn inside a school building during school hours (e.g., sweatshirt hoods, ball caps, cowboy hats).
 - e. Sunglasses may not be worn inside the building during school hours except for medical reasons, to include prescription transition lenses.
 - f. Proper footwear must be worn at all times and shall not pose a potential health or safety problem. Slippers and similar soft soled shoes are prohibited. For safety reasons, students are encouraged to wear shoes with a strap around the back of the foot.
 - g. Unless an exception has been provided by the school administrator (i.e. for spirit days, etc.), wearing pajamas, lounge wear, bath robes, or blankets is prohibited.
 - h. The District's dress code does not extend to hair style or hair color.
 - i. Jewelry and accessories with extended spikes or studs or which are of sufficient weight or length as to risk injury to the wearer or another are prohibited.

- j. Gang attire and accessories. In accordance with state law, items that have been identified as gang-related are prohibited. WCSD school police, in conjunction with local law enforcement and other agencies, shall determine current prohibitions related to gang appearance, dress, accessories, and activities and shall inform school administrators as needed. Prohibited items may include but are not limited to: altered insignias or graffiti; jewelry or belt buckles symbolizing any gangs; and Graffiti in or on personal belongings symbolizing any identified gang activity.
 - k. Students are permitted to wear coats, jackets, zippered sweatshirts, and other outerwear.
6. Nothing in this administrative regulation shall be construed to restrict or ban a student's wearing of religious clothing and/or accessories, with the exception of unprotected speech (see below).
- a. Parents having religious-based concerns regarding the dress code or the site-based uniform policy are encouraged to discuss them with the principal. Any appeals of the principal's decision shall follow the District's public complaint process.
7. Violations
- a. A student who is found to be in violation of the school dress code may face consequences based on the District Behavior Matrix. Potential consequences include, but are not limited to:
 - i. First offense – A parent/guardian shall be notified; and, the student must change clothing.
 - ii. Second offense – A parent/guardian shall be notified; and, the student must change clothing, may receive a loss of privilege, and may receive focused school detention/school beautification.
 - iii. Third offense – A parent/guardian shall be notified; and, the student must change clothing, may receive a loss of privilege, may receive focused detention/school beautification, and may receive a 1-3 day In-School-Suspension.
 - b. In all cases, a parent/guardian and student shall be informed of the consequences of subsequent violations.
8. As used in this regulation, the term unprotected speech may include, but is not necessarily limited to, the following: obscenity, fighting words, defamation (includes libel, slander), child pornography, perjury, blackmail, incitement to imminent lawless action, true threats, solicitations to commit crimes, and speech which is vulgar or profane. Unprotected speech may also include any article of apparel, or publication that displays obscene words, pictures, or designs; speech which has a message that is pro-alcohol, tobacco and/or controlled or illegal substances; publications, clothing, or items that symbolize gang-related behavior; speech that does not comply with the District's policies and regulations, interferes with the educational process and/or poses a threat to the safety of students or other individuals.

ELECTRONIC DEVICES

WCSD is proud to be a 21st century district and we promote responsible and thoughtful use of personal electronic devices to support student achievement. However, cell phones, iPods, PDA's and other electronic items should not interfere with the instructional process. Teachers and administrators reserve the right to confiscate a student's device if it is interfering with the learning process. The first time a student's personal electronic device appears to be a nuisance, it will be taken away and returned to the student at the end of the school day. Parent/guardians will need to come to the school to collect their child's personal electronic device any subsequent times the device is confiscated.

Students may possess or use electronic signaling devices, including but not limited to pagers, beepers, and cellular/digital telephones, provided that the use of such devices does not interfere with the instructional process.

Electronic signaling devices shall not be carried into classrooms during assessments, semester exams, or other testing situations.

Inside school buildings and during the school day, electronic signaling devices shall be in the "off" position unless the devices are being used for instructional purposes. Students should not be allowed the use of electronic signaling devices as a "time filler" during instructional time.

Consequences:

First Offense:

- Device will be confiscated.
- Parent notified.
- Student reminded of policy.
- Warning given of future consequences.

Second Offense

- Device will be confiscated.
- Parent notified.
- Device returned to parent/legal guardian only.
- School consequences determined for “insubordination” or “disregard for school rules” if necessary.

Third Offense

- Device confiscated.
- Parent notified.
- Device returned only to parent/legal guardian.
- School determined consequences for “insubordination” or “disregard for school rules” if necessary, electronic device privileges shall be revoked for **90 school days**.

Fourth Offense

- Device confiscated.
- Parent notified.
- Device returned to parent/legal guardian.
- School determined consequence for third offense for “insubordination” or “disregard for school rules” if necessary, device privileges revoked for remainder of student’s school year.

Appeals: A parent or legal guardian shall have the right of appeals to the Superintendent or his/her designee regarding fourth or subsequent offenses. The request for appeal shall be submitted in writing directly to the Superintendent or the Superintendent’s designee within ten (10) working days after the determination of a fourth offense.

FACE COVERINGS AND FACE SHIELDS

State of Nevada Declaration of Emergency Directive 028, Section 4: Face covering directives will apply to county school district and charter school settings as follows:

- (1) All kindergarten through 12th grade students (regardless of whether they would be exempt from a face covering ordinance based on their age) and all school staff must wear cloth face coverings while on school buses, in school buildings, or on school campuses unless approved for an exemption under this section as follows:
 - a. School building administrators may approve exemptions for students:
 - i. Who are medically fragile as documented per an existing Individualized Education Program or health-related 504 Plan; or
 - ii. Who can produce documentation from a medical professional that they are exempt in accordance with subsection 3 of section 7 of Directive 024.
 - b. School building administrators may approve exemptions for school staff who can produce documentation from a medical professional that they are exempt in accordance with subsection 3 of section 7 of Directive 024.
- (2) Parents, vendors, volunteers, and guests who are unable or unwilling to wear cloth face coverings under any circumstances or exemptions should not be allowed on school buses, in school buildings, or on school campuses.

WCSD 8/4/20 MANDATE:

- All Washoe County School District employees and students (Pre-K and older) are required to wear face coverings.
- Those who are not able to wear face coverings safely due to a documented medical vulnerability should wear a face shield, if safe to do so.
- Employees and students in certain special education programs, where a student’s ability to learn is significantly impacted by the ability to see the mouth of the speaker, clear face coverings should be worn in place of traditional face coverings when possible.
- Face shields may be worn in addition to face coverings.

Consequences:

- When students have difficulty wearing a face covering, including with playing with, improper wearing of the facial covering (nose is out, or it is a chinstrap) or removing the face covering, supportive teaching and guidance will be used to help the students wear the face covering properly and safely.
 - If a student with an IEP has difficulty wearing a face mask, the IEP team may need to reconvene to address any necessary supports and accommodations.
- Should the instruction not correct the behavior, or the student/family refused to wear a mask at all, student will be immediately removed from the classroom and referred to administration. Student will be sent home for the remainder of the day.
- Student may be placed on full distance learning if he/she refuses or chooses not to wear his/her face covering.

GUESTS

Guest passes are **never** issued to non-students during school hours. Non-students found on campus without valid reason are subject to arrest for trespassing. At no time will children, not of high school age, be allowed on campus or in a classroom. Any student bringing a child to school will be asked to leave the premises

GUIDANCE COUNSELORS

The purpose of the guidance department is to help students in planning their high school program and in resolving personal problems. Students who need to speak with guidance counselors should sign up for appointment times unless an emergency situation exists. Information concerning colleges and careers is also available from the guidance office and the College and Career center.

HALL PASSES

No student, during a class or study hall period, is to be in the halls, in the restrooms or on the school grounds without an authorized pass from a teacher or from a member of the central office staff. No teacher or other authorized person is to send a student during a period, to any classroom, study hall or other designated area in the building or on the school grounds, without a pass. It is recommended that no hall passes be issued the first 15 minutes or last 10 minutes of the class period.

HOMEWORK REQUESTS

Homework requests for students who have missed school due to illness or injury should be made to the student's teachers (only after the student's third day of absence).

The parent(s)/guardian(s) should make such a request at least twenty-four (24) hours prior to the time the homework assignments are to be picked up. It is necessary for teachers to be provided with ample time to collect materials and to write assignments.

Homework assignments will be held in the main office and may be picked up there unless alternative arrangements are made by the parent(s)/guardian(s).

INTERNET SAFETY AND PUBLIC NETWORK ACCEPTABLE USE

Access to the Internet and public networks through the Washoe County School District shall be for the purpose of facilitating the acquisition and exchange of information in support of achieving district educational objectives and accessing the best available research on student learning and K-12 curricula. The Internet is both an invaluable gateway to educationally important information and a source of potentially harmful information to minors. Use by Washoe County School District employees and students must be responsible and in concert with federal and state law, the acceptable use policies of public access networks, and district policies, administrative regulations and procedures. Internet safety and responsible use will be fostered through the implementation of regulations and procedures that will include technology protection measures and the monitoring and supervision of users. Internet and public network access through the Washoe County School District is a privilege that may be revoked by the district at any time for behavior and actions contrary to this policy and regulation.

Improper use of the Washoe County School District network and public-access networks by a student or staff member may result in consequences including, but not limited to, a verbal warning, written reprimand, temporary or permanent loss of access privileges to the Washoe County School District and public-access networks, or other consequences as deemed appropriate. Examples of improper use include, but are not limited to, the violation of federal or state law, the acceptable-use policies of public access networks, or Washoe County School District or school policies, administrative regulations and procedures.

LIABILITY

All students are responsible for any instruments, books, equipment or other items that they have on campus, whether they are owned by the students or have been entrusted to the students by the Washoe County School District or others. Please be aware that the Washoe County School District is not an agent for any student and is not responsible for any loss, theft, or damage to any such items, whether in the student's possession or stored/left on campus or other school property.

LIBRARY

The library/media center is open from 7:15am – 2:45pm daily. Students must present their I.D. card in order to check out books. The I.D. card has a barcode and indicates that a book deposit has been paid. Also, the student I.D. card must be presented to the librarian every time a student uses the Internet. The card shows that the student and parent(s)/guardian(s) have signed and agree to the Washoe County School District Internet Acceptable Use Policy and that permission is current.

Rules for the library are:

- Students must have a library pass from their teachers if in the library during class time without teacher supervision.
- Two students at a time are allowed from study hall if space permits.
- Books are circulated for a three-week period and may be renewed if there are not holds on the material.
- Late fees are 10 cents per school day.
- Students with overdue books will not be permitted to check out other books until the overdue books are returned and associated fees are paid.
- Lost or damaged books must be paid for in full cost.
- No food, drink, electronic devices, or cell phones are allowed in the library or library computer lab.

LOCKERS

Each student is assigned one (1) locker in the corridor for books and outer clothing and one (1) locker in the gym area for gym clothes. Book lockers are assigned through the central office. Gym lockers are issued through the physical education department for those students enrolled in physical education.

Students are **not** to share lockers or give their combinations to other students. Additionally, in the event the locker is defective or the locker combination does not work, the student is to report that fact to the office secretary and a maintenance repair form will be made out and given to the custodian.

The student **does not** have the exclusive right to possession of the locker or desk to which he/she is assigned and the school reserves the right to conduct searches of lockers and desks as outlined below. Each student shall accept and use the assigned locker or desk on such basis.

The search of a locker may be made:

- To maintain discipline and to protect students from the introduction into the school of offensive or undesirable materials, or;
- On the reasonable suspicion that the student is engaged in an activity that violates a law or a published school district rule. Students must empty their lockers by the last day of school. **Following that day, custodians will empty all lockers, and the contents will be given to charity.**

LOST AND FOUND

The lost and found is located in the cafeteria, next to the leadership room. Items can be retrieved before school and between class periods. Due to limited space, items left for an extended period of time will be sent to various relief agencies each nine-week period.

LUNCH

All students and teachers are asked to carefully clean up their school environment, remembering that doing so helps our custodial staff. The library and the Academic Resource Center (ARC) are accessible to students during the lunch hour (no food or drinks in these areas). Students may also be in the building for activity meetings or to receive academic help from teachers.

MEDICATION

Any student who must take medication on a regular basis must house that medication in the clinic. Locked cabinets are available for this purpose. Because employees of the Washoe County School District are not allowed to dispense aspirin to students, the parent(s)/guardian(s) of students may also house labeled bottles of aspirin in the clinic for their students.

MESSAGES

ONLY emergency messages from a parent(s) or guardian(s) will be delivered. Classrooms cannot be disrupted indiscriminately; therefore, messages from employers, friends or other relatives cannot be delivered.

OFF-CAMPUS BEHAVIOR

Students at Reno High School have off-campus privileges as provided by the Washoe County School District Board of Trustees. When students leave campus at lunch or at other times during the school day, their behavior reflects upon all students at Reno High School. **Hence, it is important for students to avoid littering, loitering, jaywalking, and other types of counter-productive behaviors that only serve to cause damage to the reputation of our school.** It is required that students leaving campus for lunch in the Village Shopping Center area use designated crosswalks and carefully place litter in the receptacles provided for that purpose.

PARKING

Faculty and staff, seniors and juniors may park their vehicles on the Reno High School campus in designated parking lot areas.

The following regulations apply for all vehicles that are parked on Reno High School property:

- All vehicles shall be parked **within** painted boundaries.
- **"No parking"** areas include those areas with painted red "curbing," painted white "curbing," painted yellow "curbing," sidewalk approaches, and any fire/garbage lanes.
- **No parking** is permitted within fifteen (15) feet of any fire hydrant or fire alarm box.
- **The speed limit is 10 miles per hour on campus and in all campus lots.** Failure to adhere to this speed limit may result in the consequences listed later in this section well as the issuance of a traffic citation from the School Police officers.
- Sitting in cars before or during school and at lunchtime is not permitted. (Students may be confused with trespassers or with individuals engaged in illegal activities, if they are not in class during the school day.)

In addition, Washoe County School District Administrative Regulation 1332 will be enforced regarding vehicles bringing onto campus any container of alcoholic beverage, any harmful drug or substance, or any weapon. District consequences, as well as vehicle suspension, will apply.

REGISTRAR

Services offered by the registrar include the following:

- Requests for retrieval of missing grades or lost report cards;
- Requests for official and unofficial transcripts;
 - (a) Official transcripts must be requested (see below).
 - (b) Unofficial transcripts are those which a student or parent(s)/guardian(s) requests for personal use.
- The maintenance processes involved with the students' permanent school records;
- The statistical and demographic reporting involved with student registration and withdrawal.

The registrar's office opens at 7:00 a.m. and closes at 3:00 p.m. The registrar goes to lunch from 11:45 a.m. to 12:45 p.m.

REPORT CARDS

Report cards are issued on a nine-week basis. Report cards are customarily issued one (1) week after the end of the nine-week period. At the end of the fourth (4th) week of each grading period, each student who, at that point, has an academic grade average of "C" or below will receive "notice of potential academic failure." This warning will be mailed to the parent(s)/guardian(s) with a general indication of the reason for potential failure (i.e., test results, poor attendance, assignments missing, homework not handed in, etc.)

The parent/guardian is asked to contact the teacher so that a strategy can be worked out to assist the student in raising his/her grade.

SAFE SCHOOL

Bullying

The Washoe County School District is committed to nondiscrimination on the basis of race, color, national origin or ethnic group identification, marital status, ancestry, sex, sexual orientation, gender identity or expression, genetic information, religion, age, mental or physical disability, military or veteran's status in educational programs or activities, and employment as required by applicable federal and state laws and regulations. No District employee, including, without limitation, administrators, faculty, or other staff members, nor students shall engage in acts of bullying, harassment, or discrimination on the premises of any public school, school-sponsored event, or school bus in the District. Prohibited behaviors include, but are not limited to, cyber-bullying, sexual harassment, hazing, intimidation and retaliation.

If you believe you have been bullied, harassed or discriminated against, you have the right to file a complaint. The District also has a designated Title IX Coordinator who shall monitor and oversee compliance with state and federal laws and regulations, to include discrimination, bullying, and harassment. Your principal (or designee) or the District's Title IX Coordinator is available to explain and discuss: your right to file a District or criminal complaint; the District's complaint process, including the investigation process; how confidentiality is handled; available resources, both on and off campus; and other related matters.

What is Bullying and Cyberbullying?

Bullying is a form of emotional and physical abuse that is characterized by a power imbalance in which a bully chooses victims that he or she perceives as vulnerable. Bullying is deliberate and repeated over time. It can occur in different forms, that include but are not limited to:

- Physical bullying—poking, pushing, hitting, kicking.
- Verbal bullying—yelling, teasing, name-calling, insulting, threatening.
- Indirect bullying (also called "relational bullying")—ignoring, excluding, spreading rumors, telling lies, getting others to hurt someone.

Bullying also has major effects on the immediate bystanders, who may feel:

- pressured to participate in the bullying.
- anxious about speaking to anyone about it.

- powerless to stop the bullying.
- increasingly vulnerable to being victimized themselves.
- afraid of being associated with the victim or the bully.
- guilty for not having defended the victim.

With the spread of technology-mediated communication in recent years comes a new form of bullying that can occur anywhere and can take a similar toll on the victim. Cyberbullying is a growing form of bullying that involves sending or posting hurtful, embarrassing, or threatening text or images using the Internet, cell phones, or other electronic communication devices. Other forms of cyberbullying include creating web sites that contain harmful or highly personal materials or images that may damage the victim's reputation or friendships, distributing questionnaires that poll classmates about a student's physical traits, and excluding victims from online groups. Since many students have access to the Internet outside of school, cyberbullying can occur at any time of day, and its effects can be difficult to avoid.

If you feel you are being bullied, please contact your counselor, any administrator, or the school police officer. You can also report online at www.wcsdbullying.com, or on www.safevoicenv.org
If this is an emergency outside of school working hours and you need immediate support, please call 911 or call one of the following agencies:

Crisis Center: 1-800-273-8255 or 775-784-8090

- Local law enforcement:
 - Reno Police Department: (775) 334-2175
 - Sparks Police Department: (775) 353-2231
 - Washoe County Sheriff Department: (775) 328-3001
- **Secret Witness: (775) 329-6666 or text to 274637 Enter TIP725 + message**
- WCSD Counseling Administration: (775) 721-5284

Safe Talk for Teens

Safe Talk for Teens is an early intervention and prevention nonprofit resource center created for teenagers with unmet needs to help them and/or their parents talk openly and confidentially with a case manager with over 25 years of working with youth and families.

Call 775-823-2700

SCHOLARSHIP APPLICATIONS AND SECURE TRANSCRIPTS

Throughout the school year, announcements will be made concerning applications for a wide variety of scholarships. This information will appear in the announcements and will be placed on the scholarship announcement bulletin board. Any applications must be submitted before the end of the first (1st) semester.

It is the student's responsibility to submit the appropriate application and other materials required for scholarship consideration. It is also the student's responsibility to submit materials in accordance with the established guidelines, to provide necessary information when taking the ACT or SAT, to ensure that scores are sent to the Nevada State Department of Education. If scores are not sent to the Nevada State Department of Education, the student is not eligible for the Nevada Scholar program.

Secure Transcripts

A student records requests are online using our automated student record/information request system.

Please use the following address/link to access our online request system.

<https://washoeschoolsnv.scribder.com/> or

Go to rhshuskies.com and click transcript request (an easier access portal)

SCHOOL BUS

Bus transportation is provided by Washoe County School District for students living in the Reno High School attendance areas. Use of this transportation is a privilege. Transportation will be denied for any student who does not provide their school bus driver with an Official Student ID. Because of the large number of students riding each bus, safety precautions are of vital importance. The bus driver is responsible for student safety and welfare while students travel to and from school. It is, therefore, necessary for all students to follow the rules established and announced by their school bus driver. Failure on the part of the student to do so may result in temporary or permanent suspension of bus privileges. In such cases, the transportation to and from school becomes the responsibility of the student's parent(s)/guardian(s).

SCHOOL POLICE

Reno High School has been assigned school police officers by the Washoe County School District. These officers are on campus to provide for the safety and welfare of students, personnel, and property of the Washoe County School District. These officers are sworn law enforcement peace officers of the State of Nevada in and for the County of Washoe. This means that they have the same police powers as those held by a city police officer or a county sheriff's deputy.

At school or at any school activity, if students are approached by a school police officer, they should cooperate to their fullest with the officer. Failure to do so could mean that the student will face disciplinary action from Reno High School, and, in addition, could be subject to arrest by the officer for interfering with or delaying him from doing his proper duty. **Students must produce an official school I.D. whenever requested to do so by authorized school personnel.**

SEARCHES

An administrator, or other school employee designated by the principal, may search the person of a student, the personal effects in the student's possession, or the student's automobile parked on school grounds, under the following circumstances:

- The search is made in connection with a lawful arrest;
- The search is made with the voluntary consent of the student; or
- The search is conducted on the reasonable suspicion that the student has engaged in an activity which violates a law or published District rule, procedure or policy; or that the student is carrying, concealing, or sequestering material the possession of which is prohibited by law or by published District rule, procedure, or policy.

Additional information related to searches of students, to include searches of lockers and desks, may be found in the WCSD Parent-Student Handbook.

SEMESTER TESTING

The Washoe County School District Board of Trustees has endorsed the giving of semester examinations as an educational experience that enables students to prepare for testing of an extended nature. Consequently, students in all courses for which a half-credit or more is awarded must take a final semester exam over the material included in that course. Taking the exam is one of the course requirements for all classes for which a half-credit or more is awarded. **Students are not allowed to take exams early.** Students not present when exams are administered must present an absence excuse in the customary way before being allowed to make up their exams. **Students who do not present an acceptable absence excuse will receive a zero on their exams.**

Students who present an acceptable absence excuse will be given an Incomplete (I) and will have a three-week grace period during which to make up the semester exam. If the exam is not taken during this three weeks, the teacher's grade book will reflect a zero for the semester exam and the student may, at the teacher's discretion, fail the course.

SKATEBOARDS, ROLLER BLADES AND SCOOTERS

Students cannot ride their skateboards, roller blades or scooters on campus or inside the building at any time. Because of the potential for damage to flooring, skateboards, roller blades and scooters may not be used in assembly performances. Students who violate this rule will be subject to school consequences including, but not limited to, detention, and suspension for insubordination. A storage area has been designated for students keep their skateboards, roller blades or scooters during the school day.

SMOKING (VAPING) AND TOBACCO

Use of tobacco products and e-cigarettes (Vaping) is prohibited on Washoe County School District property. “Line of sight” from the school, as well as on the campus itself, will be employed to monitor and discipline students who are smoking/vaping on or near the campus. As part of the “line of sight” program, students will have the opportunity to participate in smoking cessation classes, however, if students continue to smoke, use e-cigarettes/vaping, or use tobacco products either on campus or in “line of sight” of the school, consequences will occur. These may include but not limited to:

First Offense:

- Warning.
- Parent notified.
- Student reminded of policy and future consequences.
- Confiscation of product/device.

Second Offense

- Parent notified.
- Confiscation of product/device.
- School beautification and warning of suspension (possible referral to district tobacco program).

Third Offense

- Parent notified.
- Confiscation of product/device.
- 1 day in school suspension.

Fourth Offense

- Parent notified.
- Confiscation of product/device.
- 1 – 3 days suspension (possible referral to Safe and Drug Free Schools Office).

SPORTSMANSHIP

High school athletics are based on the principles of good sportsmanship and friendly competition. This means that spectators cheer loudly, but never "boo," respect the decision of the official or umpire, and treat all opponents courteously. Our league rules require that winners, as well as losers, display good sportsmanship. Be modest winners and gracious losers.

It has been resolved by the NIAA to institute these general measures relating to sportsmanship at all high school activities and contests.

- No confetti.
- No megaphones.
- No artificial noisemakers.
- NO SIGNS, except authorized welcome signs.
- No vulgar or suggestive wording on homecoming floats and signs attached thereto.
- With the exception of the school fight song, the band or its individual members should not play except during time-outs or intermissions.
- Cheers, not initiated by cheerleaders, are prohibited.
- During basketball free throws, there should be no noise and no cheers.
- Fans should cooperate by staying off the sidelines during football games, sitting in designated areas or remaining in back of barricades, if provided.

STREET PASS

Every student must obtain a street pass from the main office for the purpose of attending medical, dental, or legal appointments. The student should have the street pass signed, with the time of departure noted by the professional, and return it to the main office. The clinical assistant or school nurse must issue students who become ill during the school day a street pass before leaving campus. **These requests will be processed before 7:50 a.m., at lunch, and after school until 3:00 p.m.**

STUDENT BODY ACTIVITY DESIGNATION

A student body activity designation on the official student ID card entitles students to free admission at home athletic events, reduced rates at away games, and a free copy of each edition of the school newspaper. Money from the sale of student body activity passes support a variety of Reno High School student organizations and extracurricular activities. The cost of the student body activity designation is \$25.

STUDENT CONDUCT CODE

State law charges every teacher and principal with maintaining order and discipline among students; therefore, the Washoe County School District has developed rules, regulations and procedures which will establish and maintain an orderly learning environment in each school.

The following rules, regulations, sanctions and due-process procedures are designed to protect all members of the educational community in the exercise of their rights and duties, in all aspects of their school experience, including participation in extracurricular inter-school athletic competition and the school transportation program. Students, parent(s)/guardian(s), teachers and administrators share the responsibility of ensuring appropriate student behavior.

The complete statement of the constitutionally guaranteed rights and freedom of students, with the exercise of rights come, responsibilities and duties. Students are responsible for their own conduct and are expected to contribute positively to the learning environment of the school. No student may infringe on the rights of other students by disrupting the educational process.

Specifically, it shall be the responsibility and duty of each student to:

- **Attend all classes each day on time.**
- **Make a reasonable effort to learn.**
- **Respect the rights of others.**
- **Follow the reasonable instructions of teachers.**
- **Comply with the rules of the district and the school.**
- **Submit to reasonable corrective action or punishment imposed by the district and its professional staff for violation of its rules.**
- **Obey all state and local laws and ordinances.**

Prohibited Conduct

Students at school-sponsored, off-campus events and those using district-sponsored transportation shall be governed by school district rules and regulations and are subject to the authority of school district officials. An incident, which constitutes the commission of a criminal act, shall be reported at once to the Washoe County School District's police department. The student's parent(s) or guardian(s) shall also be notified, if possible. The commission of, or participation in, or unlawful attempt of, any of the following activities or acts in school buildings or on school property is prohibited and may constitute cause for disciplinary action whether or not criminal charges result.

Criminal Offenses (As defined in applicable statutes or ordinances)

Violation of local, state or federal laws are enforced on properties of the Washoe County School District or at activities sponsored by the Washoe County School District. Examples of such laws are indicated below:

- **Alcohol:** The possession of, sales, and furnishing alcoholic beverages.
- **Arson:** The intentional setting of fire.
- **Assault:** Physical or verbal threats with the intent and the ability to carry through with same.
- **Battery:** A non-consented to, touching or application of, force to another person.
- **Bomb Threat/False:** Willfully and maliciously destroying or injuring real or personal property.
- **Burglary:** Illegal entry with the intent to commit a crime.

- **Destruction of Property:** Willfully and maliciously destroying or injuring real or personal property.
- **Disturbing the Peace:** Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.
- **Explosive Devices:** The possession of explosive or incendiary devices.
- **False Fire Alarms:** False reporting, of or transmission of, signal knowing same to be false.
- **Fireworks:** The possession of, sales, furnishing, use or discharge of same.
- **Indecent Exposure:** An open, indecent or obscene exposure of his/her person or the person(s) of another.
- **Larceny:** Stealing, taking, carrying away property of another.
- **Libel:** A malicious defamation expressed to impeach a person's honesty, integrity, virtue or reputation.
- **Marijuana:** The possession of, sales or furnishing of, marijuana.
- **Narcotics:** The possession of, sales, or furnishing a controlled substance.
- **Narcotics Paraphernalia:** The possession of, sales, furnishing or use of.
- **Profanity:** Use of vile or indecent language.
- **Resisting Officer:** Willfully resisting, delaying or obstructing an officer in the performance of duty.
- **Robbery:** The unlawful taking of personal property from the person of another or in his presence, against his will, by means of force or violence or fear of injury.
- **Rout/Riot:** Two or more persons meeting to do an unlawful act; two or more persons actually doing an unlawful act, with or without a common cause of quarrel.
- **Stolen Property:** Receiving or possessing property of another, knowing or under such circumstances, as would cause a reasonable person to know they were so obtained.
- **Tampering with Motor Vehicles:** Willfully break, injure, tamper, remove parts, and deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.
- **Throwing substances at Vehicle:** To throw any stone, rock, missile or any substance at any motorbus, truck, or other motor vehicle.
- **Trespass:** To be upon the property of another without permission of the owner and to stay upon same after warning. To be on school property or at a school function while on suspension from school.
- **Weapons:**
 - (a) Brandishing any knife, nunchaku, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm or other deadly weapon in a rude, angry or threatening manner or to use same in any fight or quarrel.
 - (b) It is unlawful for any person to carry any concealed weapon commonly known as a knife, nunchaku, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm or other deadly weapon.
 - (c) It is unlawful for any person to possess any weapon commonly known as a knife, nunchaku, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm or other deadly weapon, or to possess any other object which is used, or threatened to be used, in such a manner and under such circumstances as to pose a threat of, or cause bodily injury to a person.
 - (d) For the purpose of this regulation, and consistent with both NRS 202.265 and 202.253. "Firearm" means: Any device from which a metallic projectile, including any ball bearing or pellet, may be expelled by means of spring, gas, air, or other force, or any device designed to be used as a weapon from which a projectile may be expelled through the barrel by the force of any explosion or other form of combustion.

In addition, violation of other federal or state criminal laws of local ordinances at school, at school-sponsored activities or on district-sponsored transportation is prohibited.

District Offenses

Acts, which disrupt and interfere with the educational process or with the rights of other members of the educational community, may lead to disciplinary action. The following non-criminal activities may also lead to disciplinary action:

- **Alcoholic Beverage:** Being on campus, on district-sponsored transportation or at a school-sponsored activity after having consumed an alcoholic beverage.
- **Disobedience, Insolence and Insubordination:** Students must obey the instructions of district personnel.
- **Disruptive Conduct:** Conduct, which interferes with the educational process. **NOTE:** Serious situation may be handled under criminal sanctions.
- **Fighting.**
- **Forging** or using forged passes, excuses or other school documents.

- **Gum Chewing** and eating food at inappropriate times or in inappropriate places as determined by the principal.
- **Hazing:** Any act which forces another student to undergo a humiliating or abusive ordeal, as in initiations.
- **Illegal Substance:** Being on campus, on district-sponsored transportation or at a school-sponsored activity after having used an illegal substance.
- **Inappropriate dress and Appearance:** Dress and appearance must not present potential health or safety problems or cause disruption.
- **Misconduct on School Vehicles:** Any action, which creates a safety hazard or distracts the attention of the driver.
- **Plagiarisms and Cheating.**
- **Possession and Use of Tobacco, Cigarettes, Chew, etc.,** on school property or at a school-sponsored activity.
- **Sexual Harassment:** A student should not be sexually harassed, discriminated against, denied a benefit, or excluded from participation in any district educational program or activity as guaranteed by Title IX of the Educational Amendments of 1972. Sexual harassment is defined as the verbal or physical conduct of a sexual nature, imposed on the basis of sex, by an employee or agent of the school district or by the school district student. No student shall be denied or limited to the provision of aid, benefits, services or treatment protected under Title IX.
- **Skateboarding:** The use of skateboards on Washoe County School District property is prohibited; and skateboards will not be allowed on Washoe County School District property at any time. District property will be posed to this effect.
- **Spreading False or Unsubstantiated Information** in writing or verbally about a person and harming his/her reputation.
- **Traffic violations on school grounds.**
- **Truancy:** Being absent from school without a valid excuse acceptable to the district.
- **Gang Activity:** As set forth in Administrative Regulations 5144.20
REFERENCE: Board Policy and Administrative Regulation 5144.1

STUDENT IDENTIFICATION CARD (OFFICIAL)

All students will be issued an official identification card as one part of their enrollment procedures. **This card is to be in the student's possession at all times when he/she is on school grounds.**

- Students will be required to show their official student ID card when requested to do so by any school staff member or the school's police officers. A detention may be issued if a student is not able to produce his/her official student ID.
- The student's official student ID card serves as his/her student body card. A student body activity designation and/or book deposit designation is noted on the front of the card as proof the student has paid the fee represented by that notation.
- **A student losing his/her official student ID card will be required to purchase a replacement at a cost of \$5.00.**
- Students must show student ID for dance entry.

SUBSTANCE ABUSE INTERVENTION PROGRAM

Any student who is a **first** offender for a substance abuse offense (other than selling or distributing controlled substances) will automatically receive a 1-3 day suspension from school. Building administrators or juvenile authorities may refer the student to a substance abuse intervention program. The student is required to attend four (4) consecutive weekly sessions of two (2) hours each which deal with the legal and pharmacological effects of substance abuse, and communication and coping skills, with at least one of his/her parent(s), with a guardian(s) or with another responsible adult who has approval of the principal and the program coordinator. A student enrolled in and regularly attending the substance abuse intervention program is also allowed to continue regular school attendance. A student and his/her parent(s) or guardian(s) may request to be enrolled in the substance abuse intervention program for educational and informational purposes even though the student is not under any disciplinary action by the school.

Any student in grades 7-12 apprehended on school grounds or school district sponsored transportation or activity as a **second** offender for a substance abuse offense, here defined as having consumed or being in possession of alcohol, an illicit substance, drug related paraphernalia, and/or a chemical or organic solvent to induce euphoria or hallucinations,

will automatically receive a 1-5 day suspension from school. School police will be contacted and 8 sessions of out of school counseling will be required.

Any student in grades 7-12 apprehended on school grounds or school district sponsored transportation or activity as a **third** offender for a substance abuse offense, here defined as having consumed or being in possession of an alcoholic beverage, an illicit substance, drug-related paraphernalia, and/or a chemical or organic solvent to induce euphoria or hallucinations, shall be placed on emergency suspension; consequences may result in, but are not limited to, a 3-8 day suspension mandatory outside school counseling, contact school police, and possible referral to the Behavioral Program Director. Administrative Regulation 5100, NRS 435.554

SUSPENSION

Suspension is the temporary removal of a student from school or from school-sponsored activities. Students may be suspended for the following reasons:

- Violation of any state law or local ordinance in a school building, on school grounds, or at a school-sponsored activity.
- Violation of district or school rules or regulations established under school board policy. Specific examples of these violations are listed in Administrative Regulation 5144.1, PROHIBITED CONDUCT.
- Student's actions or inactions at school or at school-sponsored activity, which disrupt, interfere with or pose a threat to the educational program, to other students, to visitors, or to the student personally.

The following special conditions of Washoe County School District policy apply to students who have been suspended:

- **A student may not participate in extracurricular activities during the term of his/her suspension.**
- Suspensions may be reflected in the student's class citizenship grade.
- Parent(s)/guardian(s) shall be notified whenever a student is suspended.
- Teachers must provide makeup work for a student when suspended. See section on makeup work in this planner for makeup work policy and procedures.
- If a grade of incomplete or a loss of credit results from any suspension, the student will have the opportunity to make up the work by attending summer school, evening school, correspondence school, or by taking credit by examination.
- **While a student is suspended, the student must be under direct supervision and responsibility of his/her parent(s) or guardian(s) and is not to be on or near any school campus unless the principal has given prior permission.**

In-School Suspension

Washoe County School District Administrative regulations permit the use of In-School Suspension (ISS) as a disciplinary option for high schools. ISS is designed to positively change behavior by socially isolating a student who has violated school rules. Instead of removing a student from school for inappropriate behavior, he/she is allowed the privilege of remaining at school in a highly structured environment. Typically, ISS will not be used as an option more than **twice** for a student and it does not exceed two (2) school days in length for a single incident of unacceptable behavior.

TARDY POLICY

Each time a student is tardy to class, the teacher must interrupt the flow of teaching to change the attendance screen on the computer to comply with Washoe County School District attendance-keeping requirements. The student's late entry, together with the interruption of teaching, constitutes a "classroom disruption," especially if that tardiness becomes habitual. To encourage students to arrive on time to class, five minutes have been scheduled for hall passing. This is adequate time for reaching each classroom on campus. Consequently, when tardiness occurs, the citizenship grading scale may be affected.

Consequences:

- Teacher will notify parents of repeated tardies
- Additional consequences may include, but not limited to:
 - Teacher detention

- Administrative detention
- School beautification
- Reduction of citizenship grade

TELEPHONE

Students must not use the office phone for personal calls except in emergency situations and with staff permission. In the event a student receives a call, he/she will be called out of class **only** in the case of an emergency. A phone is available in the main office for student use. **Hall passes should not be issued for students to use the telephone during the class period.**

VANDALISM AND PROPERTY DAMAGE

Our school buildings and equipment use taxpayers' money to construct, purchase, and maintain. Students who destroy or vandalize school property will be required to pay for losses or damages. If students willfully destroy school property, suspension and subsequent expulsion may be necessary. If a student should happen to damage something by accident, he/she should report it to a teacher or the office immediately. Students who, through negligent conduct, cause damage to school property will be responsible to make restitution for the damage.

VIOLENCE INTERVENTION PROGRAM

The Washoe County School District seeks to provide a safe school environment for all students, employees and guests. We recognize the importance an inviting, positive and safe school climate plays in the academic, social and emotional growth of our students.

As among siblings in any home, conflict may arise between and among students at school. The Washoe County School District promotes a non-violent, cooperative means of conflict resolution. We **will not** tolerate behavior that jeopardizes the safety of our students.

The Washoe County School District believes that students who are involved in acts of violence that jeopardize their own safety or the safety of others are in need of assistance. The Washoe County School District provides such assistance by providing a Violence Intervention Program.

Any student in grades 7-12 involved in an act of violence on school grounds, on school-sponsored transportation, during a school-sponsored activity off campus, may be referred to the Violence Intervention Program. The school principal, student services director, or the appropriate area assistant superintendent, will make referrals to the program.

Consequences may include, but are not limited to:

1st Incident:

- Administrative Conference/Investigation;
- Parent Contact;
- Restorative Conference;
- 1-3 Day Suspension;
- Violence Intervention Program Classes

2nd Incident:

- Administrative conference;
- Parent Contact;
- 3-5 day suspension;
- VIP classes;
- Contact school police.

3rd Incident:

- 5-8 day suspension;
- Contact school police;
- Refer to Behavior Hearings and Placement Director

A student and parent(s) or guardian(s) may request to be enrolled in the Violence Intervention Program even though the student has not been involved in an act of violence.

For the purpose of this regulation, an act of violence is defined, but not limited to the following:

- Assault;
- Battery;
- Bomb threats;
- Disturbing the peace;
- Robbery;
- Fighting;
- Hazing;
- Harassment.

If after administrative review of a disciplinary infraction it is determined that the student be allowed to continue his/her education within the Washoe County School District, a condition of such return may include attendance and satisfactory completion of the Violence Intervention Program.

While the intent of this regulation is to provide students and parent(s)/guardian(s) with information and activities focused on preventing future acts of a violent nature, it does not preclude the implementation of other forms of discipline as provided for in Washoe County School District Administrative Regulation 5144.5 Expulsion; 5144.6 Suspension; 5144.19 Transfer; or Nevada Revised Statutes.

WITHDRAWALS

A student withdrawing from the class prior to the completion of the course requirements during the first eleven (11) weeks will receive a "W" and **NO** credit. After the eleventh week, a student withdrawing from a class shall receive a grade of "F." A student withdrawing from a school without transferring will receive a "W" and **NO** credit. Students transferring to another school will receive a grade showing progress to date and **NO** credit.

VAPING (See Smoking and Tobacco)

Clubs & Organizations

Advisor List 2020-2021

Activity

Academic Olympics
Art Club
Book Club
Bridge Club
Chorale
College Club
Company/Student Store
Dance Club
Drama
Drone Club
Environmental Club
Fantasy Sports
FBLA
Film Club
Finer Things
French Club
Gender Equality and Justice
Go Gua
Hearthstone
Huskie Howlers
International Affairs Club
Interact Club
JAG Association
Key Club
Kpop Dance
Leadership
Magic The Gathering
Mock Trial
Mountain Bike Club
National Honor Society
Newspaper (*The Red & Blue*)
Nintendo Club
Red House Drone
Reno Rock climbing
Robotics Club
Role-Playing
School Safety
Science Bowl
Skills USA
Spanish Club
Spikeball Club
Speech & Debate
Student Council
 Freshman Class
 Sophomore Class
 Junior Class
 Senior Class
Table Top
Video Club
UNICEF
We the People
Yearbook (*Re-Wa-Ne*)
Young Democrats Club
Young Republicans
5/12/20

Advisor

Aaron Shoolroy
Valerie Gillette
Amie Newberry
Amie Newberry/Dawn Callahan
David Gaunt

Craig Musni
Julie Begbie
Kristin Ryan
Craig Musni
Faith Osgard
Aaron Foster
Brian Bolton
Brent Busboom
Taylor Ernst
France Deschenes
Chris McCart
Marie Ramsey
Brad Naughton/Paul Goodfellow
Brad Naughton
Chris McCart
Chris McCart
Katie Minter

Craig Musni
Christy Briggs, Taylor Ernst, Brad Naughton
Katie Broughton
Emily Castle
C.Lemons/A.Shoolroy
Paul Goodfellow
Christy Briggs
Craig Musni
Craig Musni
Valerie Porter
Karl Kuhles
Craig Musni
Mike Edwards/David Ross
Aaron Shoolroy
Craig Musni
Janet Brown
Paul Goodfellow
Christy Briggs
Christy Briggs, Taylor Ernst, Brad Naughton
 Kali Brockett/Hannah May
 Layne Babbitt
 Julie Begbie/Jennifer Gould
 Brian Bolton
Craig Musni
Craig Musni
Chris McCart
Richard Clark
Taylor Ernst
Brent Busboom
Brien Karlin

The 25 Rules of Considerate Conduct

1. Pay attention
2. Acknowledge others
3. Think the best
4. Listen
5. Be inclusive
6. Speak kindly
7. Don't speak ill
8. Accept and give praise
9. Respect others' opinions
10. Respect even a subtle "no"
11. Mind your body
12. Be agreeable
13. Keep it down (rediscover silence)
14. Respect other peoples' time
15. Respect other peoples' space
16. Apologize earnestly and thoughtfully
17. Assert yourself
18. Be mindful of asking personal questions
19. Care for your guests
20. Be a considerate guest
21. Think twice before asking form favors
22. Refrain from idle compliments
23. Give constructive criticism
24. Respect the environment and be gentle to animals
25. Don't shift responsibility and blame

Regular Bell Schedule		
	Start	End
1st Period	7:40	8:30
2nd Period	8:35	9:25
3rd Period	9:30	10:20
4th Period	10:25	11:15
Lunch	11:15	11:45
5th Period	11:50	12:40
6th Period	12:45	1:35
7th Period	1:40	2:30
1 HR. Delayed Start		
	Start	End
1st Period	8:40	9:23
2nd Period	9:28	10:11
3rd Period	10:16	10:49
4th Period	10:54	11:37
Lunch	11:37	12:07
5th Period	12:12	12:55
6th Period	1:00	1:43
7th Period	1:48	2:30
2 HR. Delayed Start		
	Start	End
1st Period	9:40	10:13
2nd Period	10:18	10:51
3rd Period	10:56	11:29
4th Period	11:34	12:07
Lunch	12:07	12:37
5th Period	12:42	1:15
6th Period	1:20	1:53
7th Period	1:58	2:30

Early Release-PD	Every	Wednesday
	Start	End
1st Period	7:40	8:23
2nd Period	8:28	9:11
3rd Period	9:16	9:59
4th Period	10:04	10:47
5th Period	10:52	11:35
Lunch	11:35	12:09
6th Period	12:14	12:57
7th Period	1:02	1:45
3 HR. Delayed Start		
	Start	End
1st Period	10:40	11:04
2nd Period	11:09	11:33
3rd Period	11:38	12:02
Lunch	12:02	12:34
4th Period	12:39	1:03
5th Period	1:08	1:33
6th Period	1:38	2:02
7th Period	2:07	2:30
Assembly Schedule		
	Start	End
1st Period	7:40	8:22
2nd Period	8:27	9:09
3rd Period	9:14	9:56
Assembly	10:01	10:51
4th Period	10:56	11:38
Lunch	11:38	12:09
5th Period	12:14	12:56
6th Period	1:01	1:43
7th Period	1:48	2:30